

## OWNER BUILDER PERMIT AFFIDAVIT FORM

State of Florida  
County of Broward  
City of Fort Lauderdale

Under certain circumstances, as described below, owners of property may be exempt from contractor qualification and certification requirements. To qualify for such an exemption, an owner must personally appear and be provided with a DISCLOSURE STATEMENT, and must personally sign the building permit. If you build or improve a duplex, you must live in one of the units. If the work is on a commercial building, it must be a free standing building (i.d., not a strip center.)

### DISCLOSURE STATEMENT

State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor with certain restrictions even though you do not have a license. You must provide direct, on-site supervision of the construction yourself. You may build or improve a one-family or two-family residence or a farm outbuilding. You may also build or improve a commercial building, provided your costs do not exceed \$25,000. The building or residence must be for your own use or occupancy. It may not be built or substantially improved for sale or lease. If you sell or lease a building you have built or substantially improved yourself within 1 year after the construction is complete, the law will presume that you built or substantially improved it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on your building who is not licensed must work under your direct supervision and must be employed by you, which means that you must deduct F.I.C.A. and withholding tax and provide workers' compensation for that employee, all as prescribed by law. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

### AFFIDAVIT

BEFORE ME, the undersigned authority, personally appeared \_\_\_\_\_  
who upon first being duly sworn, deposes and says:

I, \_\_\_\_\_, am the legal owner of the following described property:

Subdivision  
or Acreage \_\_\_\_\_

Block \_\_\_\_\_ Lots \_\_\_\_\_

AKA \_\_\_\_\_

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\*FOR OFFICE USE ONLY\*

I am applying for a building permit pursuant to the Owner Builder exemption set forth in Florida Statute, Section 489.103 and Broward County Code Section 9-26. I hereby acknowledge that I have read the above DISCLOSURE STATEMENT, and that I comply with all the requirements for the issuance of an owner builder permit.

Further, affiant sayeth not.

\_\_\_\_\_  
Property Owner

Sworn to and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_